



**Consolidated Municipal, School
& Special District Election
November 8, 2011**

Election Officer Training Calendar

Register for the appropriate class:

ONLINE: www.shapethefuture.org

EMAIL: electionofficertraining@smcare.org

CALL: (650) 286-2810

Mark Church
Chief Elections Officer &
Assessor-County Clerk-Recorder
40 Tower Road
San Mateo, CA 94402

Types of Classes

Beginners

- Mandatory for the first two times you serve as an Election Officer
- Class includes election procedures and hands-on equipment training
- Class is 3 hours. Space is limited to 20, so register as soon as possible
- All classes are held at Tower Rd.

Intermediate

- Class is for Election Officers who have served in 3 to 10 elections
- Class will cover election day procedures
- Class is 2.5 hours
- Classes are held throughout the county

Advanced

- Special class for Election Officers who have served in 10 or more elections
- Class will consist of Questions & Answers, new information and review of previous election
- Class is 2 hours
- Classes are at Tower Rd. and DC-Larcombe

Training Locations

City of San Mateo Main Library (**SM-Library**)
Oak Room
55 West 3rd Avenue
San Mateo 94402

South San Francisco Municipal Services Building (**SSF**)
Community Room
33 Arroyo Drive
South San Francisco 94080

Historic Train Depot (**HMB Train**)
110 Higgins Canyon Road
Half Moon Bay 94019

Ted Adcock Community Center (**HMB-Comm. Ctr.**)
Willow and Pine Rooms
535 Kelly Avenue
Half Moon Bay 94019

Redwood City Community Activities Building (**CAB**)
1400 Roosevelt Avenue
Redwood City 94061

Daly City Gellert Park Clubhouse (**DC-Gellert**)
50 Wembley Drive
Daly City 94019

Larcombe Clubhouse (**DC-Larcombe**)
99 Lake Merced Blvd.
Daly City 94019

October–November 2011

Training Calendar–November 8, 2011 Consolidated Municipal, School & Special District Election

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
16	17 Intermediate @ Tower 9:30 a.m.–12:00 p.m. Intermediate* @ Tower 1:00 p.m.–3:30 p.m.	18 Intermediate @ Tower 9:30 a.m.–12:00 p.m. Advanced @ Tower 1:00 p.m.–3:00 p.m. Intermediate @ SSF 1:00 p.m.–3:30 p.m.	19 Intermediate @ SM-Library 9:30 a.m.–12:00 p.m. Intermediate @ Tower 9:30 a.m.–12:00 p.m.	20 Beginners @ Tower 9:00 a.m.–12:00 p.m. Intermediate @ Tower 1:00 p.m.–3:30 p.m. Advanced @ DC-Larcombe 2:00 p.m.–4:00 p.m.	21 Intermediate @ Tower 9:30 a.m.–12:00 p.m.	22 Intermediate @ HMB Train 10:00 a.m.–12:30 p.m.
23	24 Intermediate @ SSF 9:00 a.m.–11:30 a.m. Beginners @ Tower 9:00 a.m.–12:00 p.m. Intermediate @ Tower 1:00 p.m.–3:30 p.m.	25 Beginners @ Tower 9:00 a.m.–12:00 p.m. Intermediate @ HMB-Comm. Ctr. 12:30 p.m.–3:00 p.m. Intermediate @ SM-Library 1:00 p.m.–3:30 p.m. Beginners @ Tower 1:00 p.m.–4:00 p.m.	26 Intermediate @ SSF 9:00 a.m.–11:30 a.m. Intermediate @ DC-Gellert 1:00 p.m.–3:30 p.m. Intermediate @ CAB 1:00 p.m.–3:30 p.m. Beginners @ Tower 6:00 p.m.–9:00 p.m.	27 Intermediate* @ Tower 9:30 a.m.–12:00 p.m. Beginners @ Tower 1:00 p.m.–4:00 p.m.	28 Beginners @ Tower 9:00 a.m.–12:00 p.m.	29 Beginners @ Tower 9:00 a.m.–12:00 p.m.
30	31 Beginners @ Tower 9:00 a.m.–12:00 p.m. Intermediate @ SSF 1:00 p.m.–3:30 p.m. Intermediate @ CAB 1:00 p.m.–3:30 p.m. Intermediate @ DC-Gellert 3:30 p.m.–6:00 p.m.	Nov. 1 Intermediate @ SM-Library 9:30 a.m.–12:00 p.m. Advanced @ Tower 10:00 a.m.–12:00 p.m. Beginners @ Tower 1:00 p.m.–4:00 p.m. Intermediate @ SSF 5:30 p.m.–8:00 p.m.	2 Intermediate @ CAB 9:30 a.m.–12:00 p.m. Intermediate @ SSF 1:00 p.m.–3:30 p.m. Intermediate @ DC-Gellert 1:30 p.m.–4:00 p.m.	3 Intermediate @ SSF 9:00 a.m.–11:30 a.m. Intermediate @ CAB 9:30 a.m.–12:00 p.m. Advanced @ Tower 1:00 p.m.–3:00 p.m. Intermediate @ HMB-Comm. Ctr. 7:30 p.m.–10:00 p.m.	4 Beginners @ Tower 9:00 a.m.–12:00 p.m. Advanced @ Tower 1:00 p.m.–3:00 p.m. Intermediate @ DC-Larcombe 1:30 p.m.–4:00 p.m.	5 Advanced @ Tower 1:00 p.m.–3:00 p.m.
6	7	8 ELECTION DAY			<i>* Classes marked with an asterisk will offer a special 30-minute First-Time Inspector session after class</i>	