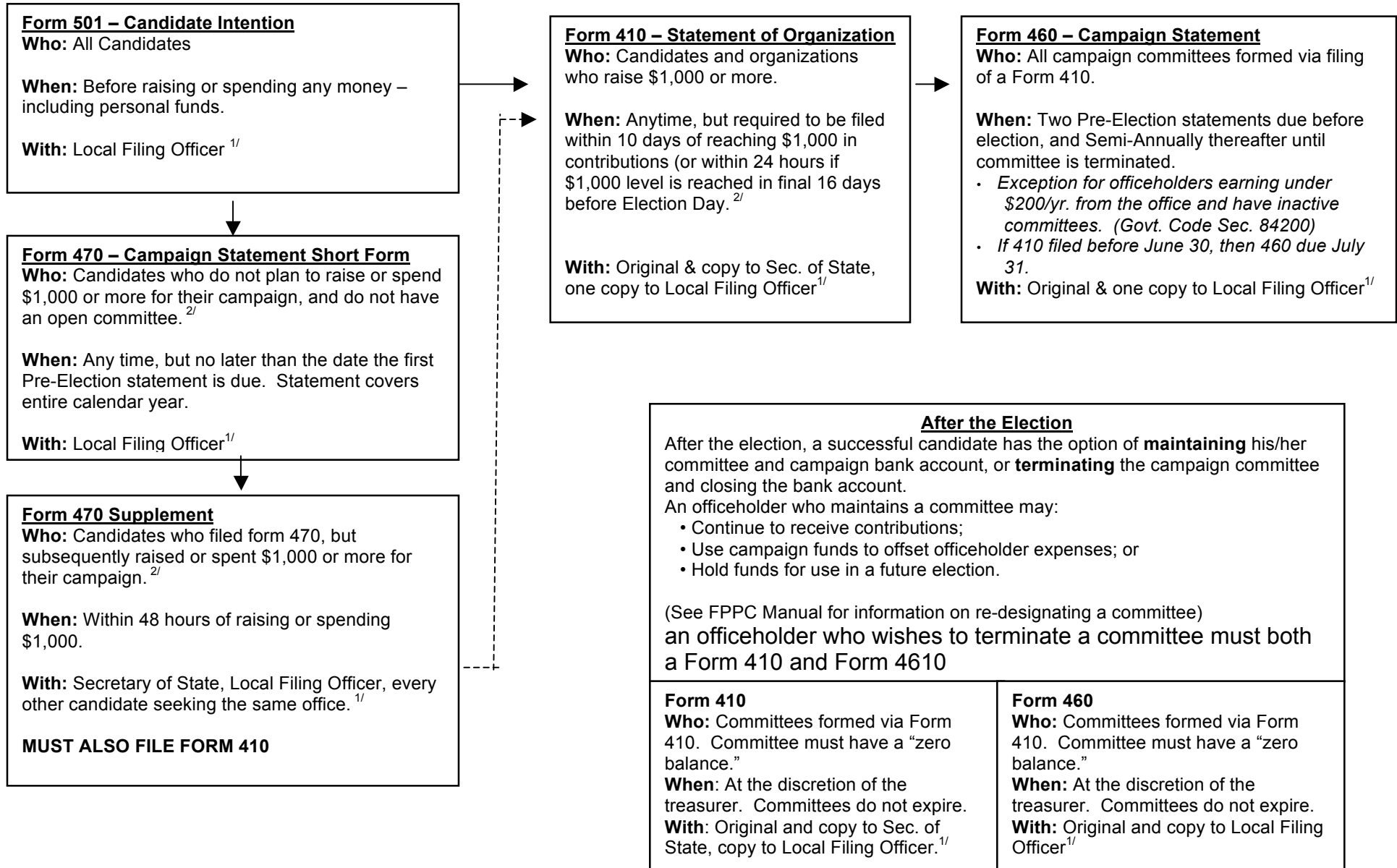


Basic Campaign Filing Guidelines for Candidates

Please review the full instruction for each form and applicable State regulation on the FPPC website, www.fppc.ca.gov.



Form 501 – Candidate Intention
Who: All Candidates

When: Before raising or spending any money – including personal funds.

With: Local Filing Officer ^{1/}

Form 470 – Campaign Statement Short Form
Who: Candidates who do not plan to raise or spend \$1,000 or more for their campaign, and do not have an open committee. ^{2/}

When: Any time, but no later than the date the first Pre-Election statement is due. Statement covers entire calendar year.

With: Local Filing Officer ^{1/}

Form 470 Supplement
Who: Candidates who filed form 470, but subsequently raised or spent \$1,000 or more for their campaign. ^{2/}

When: Within 48 hours of raising or spending \$1,000.

With: Secretary of State, Local Filing Officer, every other candidate seeking the same office. ^{1/}

MUST ALSO FILE FORM 410

Form 410 – Statement of Organization
Who: Candidates and organizations who raise \$1,000 or more.

When: Anytime, but required to be filed within 10 days of reaching \$1,000 in contributions (or within 24 hours if \$1,000 level is reached in final 16 days before Election Day. ^{2/}

With: Original & copy to Sec. of State, one copy to Local Filing Officer ^{1/}

Form 460 – Campaign Statement
Who: All campaign committees formed via filing of a Form 410.

When: Two Pre-Election statements due before election, and Semi-Annually thereafter until committee is terminated.

- Exception for officeholders earning under \$200/yr. from the office and have inactive committees. (Govt. Code Sec. 84200)
- If 410 filed before June 30, then 460 due July 31.

With: Original & one copy to Local Filing Officer ^{1/}

After the Election

After the election, a successful candidate has the option of **maintaining** his/her committee and campaign bank account, or **terminating** the campaign committee and closing the bank account.

An officeholder who maintains a committee may:

- Continue to receive contributions;
- Use campaign funds to offset officeholder expenses; or
- Hold funds for use in a future election.

(See FPPC Manual for information on re-designating a committee)

an officeholder who wishes to terminate a committee must both a Form 410 and Form 4610

<p>Form 410 Who: Committees formed via Form 410. Committee must have a “zero balance.” When: At the discretion of the treasurer. Committees do not expire. With: Original and copy to Sec. of State, copy to Local Filing Officer. ^{1/}</p>	<p>Form 460 Who: Committees formed via Form 410. Committee must have a “zero balance.” When: At the discretion of the treasurer. Committees do not expire. With: Original and copy to Local Filing Officer ^{1/}</p>
---	---